

Sagola Township

Monthly Board Meeting Minutes (Draft)

Date: August 3, 2026

Location: Sagola Hall

Call to Order

The meeting was called to order by **Supervisor Ryan Mulder at 6:00 p.m.**

The Pledge of Allegiance was recited by all in attendance.

Roll Call

Board Members Present: Supervisor Ryan Mulder, Treasurer Marissa Berg, Clerk Julie Roell, Trustees Luke Fleming and David Roell

Board Members Absent: None

Also Present: There were nine public attendees.

Approval of Agenda

Motion by J. Roell, supported by Berg, to approve the agenda as amended with additions to New Business: (c) Zoning Master Plan; (d) Planning Commission Appointment. *Motion Carried*

Public Comments No comments were offered.

Approval of Meeting Minutes

Motion by Berg, supported by Fleming, to approve the July 7, 2026, Regular meeting minutes, and Election Commission meeting minutes. *Motion Carried*

Officials Reports

Clerk Report: Motion by J. Roell, supported by Berg, to transfer \$15,000 from Fire Dept. Equipment & Depreciation Fund to Fire Dept. Cash. *Motion Carried*

Motion by J. Roell, supported by Berg, to transfer \$25,000 from General Savings to Recreation Fund. *Motion Carried*

Motion by J. Roell, supported by Berg, to approve special bill: Patrick Charlier \$1835 for Newberg Park maintenance, and all regular bills. *Motion Carried*

Treasurer Report: Marissa handed out her written report and it will be included in the Minutes Book.

Supervisor Report: Several pieces of used lawn maintenance equipment will be put out on bids as they are not in use.

Trustees Reports: Luke: Digital photos of Channing High School graduates could be included on the township Facebook page.

Committee Reports

Assessor, Amy Bucek: Amy hasn't received a response from Steve Tinti regarding a property tax exemption request. **Motion by J. Roell, supported by Berg, to contract with Amy Bucek, Assessor, for another year at the same rate of pay. *Motion Carried***

Fire Dept., Dan Simonsen: Dan reported four page-outs.

Zoning Admin., Pam Minerick: Pam was not present but will give her report when she arrives.

Maint., Vinnie Fellers: Painting of township buildings, junk removed from Newberg Park

Enforcement Officer, John Dubois: Not present. **Motion by J. Roell, supported by Mulder, to accept John DuBuis' resignation when submitted, and to proceed to post his position. *Motion Carried***

Old Business

Channing Park Scoreboard

L-P and Coca-Cola have committed to donating \$2000 for a new scoreboard at the Channing Park, with 50/50 match from Sagola Twp. **Motion by Mulder, supported by Fleming, to approve \$2000 for a Channing baseball field scoreboard. *Motion Carried***

Channing Sledding Hill

The sledding hill is mainly complete. A gate will be installed and quotes obtained for hauling gravel. Fleming Fabricating will donate the gate. **Motion by Mulder, supported by Fleming, to approve expenses up to \$7500 for grass seed, gravel and equipment at the site of the Channing Sledding Hill. *Motion Carried***

BS&A Software Contract

Motion by J. Roell, supported by Berg, to accept the \$53,030 proposal from BS&A Accounting Software for assessing, taxing, P/R, accounts payable, accounts receivable, utility billing, training, and support. *Motion Carried*

Channing Park Garage

More information and quotes will be sought for possible roof replacement and interior beams repaired. David will call area roofers to see if there is any interest in replacing the roof.

New Business

Township Riding Lawn Mower

Motion by Mulder, supported by D. Roell, to purchase a Gravely mower from Northgate Equipment at the cost of \$9930, and spare parts in total not to exceed \$10,500. *Motion Carried* Old mower will be sold.

Channing Baseball Field Storage Building

Motion by Mulder, supported by D. Roell, to place a storage building near the large baseball field with costs not to exceed \$1500. *Motion Carried*

Zoning Master Plan

Motion by Fleming, supported by Mulder, to hold a public hearing to discuss the Zoning Master Plan. *Motion Carried*

Planning Commission Applicant

Motion by J. Roell, supported by Mulder, to appoint Lona Fende to a three-year term on the Planning Commission. *Motion Carried*

Public Comments

 Comments Opened: 7:01 p.m. / Comments Closed: 7:08 p.m.

Topics Discussed: Pam gave her report, and suggested that Kathy Piasini receive an increase in her per diem salary as Secretary of the Planning Comm. due to the time-consuming duties of her position. Property owners adjacent to the sledding hill should have been notified prior to logging equipment entering on the right-of-way to the hill.

Board Comments

Motion by J. Roell, supported by Berg, to increase the Planning Commission secretary wage to \$150 per diem. *Motion Carried*

A flag pole should be placed at the Sagola Hall and the number of the building “306” put on the building.

Adjournment

Motion by Mulder, supported by Fleming, to adjourn the meeting at 7:10 p.m.

Motion Carried

Respectfully Submitted,

Julie Roell, Township Clerk _____

Date