

**SAGOLA TOWNSHIP BOARD  
REGULAR MEETING  
Sagola Community Bldg.  
December 3, 2024**

**MINUTES [Approved]**

Ryan Mulder, Supervisor, called the meeting to order at 6:00 p.m.

**Members Present:** Supervisor Ryan Mulder, Clerk Julie Roell, Treasurer Robin Begarowicz, Trustees Luke Fleming, David Roell

**Moved by J. Roell, supported by Fleming, to amend the agenda to add under New Business (e) Term Expirations: Board of Review and Planning Commission. MOTION CARRIED**

Topics discussed were: Dolly for tables and extra chairs; ladder for hall use; incorrect billing address on property tax bill.

**Moved by Mulder, supported by Begarowicz, to approve the 11/4/24 Regular Meeting Minutes. MOTION CARRIED**

**Moved by Roell, Supported by Begarowicz, to pay special bills: Tyler Tech (\$1328) Fund Balance annual maint., and all regular bills. MOTION CARRIED**

A date/time need to be set to meet virtually with EGLE regarding the grant monies for LED streetlights. Thursday, Dec. 12<sup>th</sup> beginning at 2 pm and should last one hour. Board members will be notified by email.

Robin's report didn't have the updated information because of a computer glitch. She verbally gave out financial report.

Ryan has a list of projects that he would like to implement which include cleaning up the township, along with other ideas. The listing of the Randville Hall has not brought in a single bid. Robin will call Leed's and request to drop the price. A discussion regarding the cost of Fire Dept. mutual aid calls was brought up with Dan.

Luke asked Dan about mutual aid with Mansfield Twp. and Felch Twp. was also mentioned, as well as an average of calls that were responded to by our Fire Dept. annually and the costs involved.

**CALL TO ORDER: 6:00 pm**

**ROLL CALL**

All Present

**AGENDA**

Amended Agenda *Approved*

**PUBLIC COMMENT**

Comments Opened: 6:02 pm

Comments Closed: 6:15 pm

**MINUTE APPROVAL**

11/4/24 Regular Mtg Minutes

*Approved*

**OFFICIALS REPORTS**

**Clerk/Julie Roell**

Special & Regular Bills

*Approved*

**Treasurer/Robin Begarowicz**

**Supervisor/Ryan Mulder**

**L. Fleming/Trustee**

The assessor was not present.

Dan reported four page-outs.

Pam emailed her report as she will be in Texas for several months. She received numerous questions about upcoming spring projects, and land splits. The new Zoning Ordinance book was missing Section 303 when it arrived from CJ Graphics. Robin is looking into it. Pam's written report is included in the Minutes Book.

Don handed in a written maintenance report which is included in the Minutes Book. The last two discharge valves will have to wait for spring installation. Bacco was given the "punch list" of items that need to be taken care of. Crane Engineering will be training Don and Robin on the panel and cell notification tomorrow. Decorating the hall will take place on Monday, Dec. 9<sup>th</sup> at 12:30 pm.

John DuBuis handed in the Ordinance Violation Log for December which is included in the Minutes Book. Numerous warning letters have been sent to residents, as well as in-person visits and three fines issued. A Violations Bureau meeting will be held after the Regular Board Meeting this evening.

John and Ryan are confident that the citations issued, and photos, along with John's log will be sufficient if the township should have to go to court, thus decreasing the need for an expensive software program. Robin will find out if fines can be added on spring and fall taxes.

Ryan and Luke will check into the EMS building structure and pull some panels to see the extent of water damage.

Sewer construction update was covered by Don's maintenance report earlier.

Portions of the Bacco punch list cannot be completed due to the cold weather. They will come and fix what they can this week.  
**Moved by Mulder, supported by J. Roell, to process Bacco payment contingent upon completion of the punch list and the noisy pumps test out as functioning properly.**

***MOTION CARRIED***

**Moved by Mulder, supported by Fleming, to increase John Dubuis' Enforcement Officer contract to \$260/month, plus \$40 mileage stipend.**

***MOTION CARRIED***

## **COMMITTEE REPORTS**

**Assessor/Amy Bucek**

**Fire Dept./Dan Simonsen, Chief**

**Zoning Adm./Pam Minerick**

**Maintenance /Don Begarowicz**

**Enforcement Officer/John DuBuis**

## **OLD BUSINESS**

**Software/ipad for Enforcement Officer**

**EMS Building Estimate**

**Sewer Construction Update**

## **NEW BUSINESS**

**Bacco Pay Request**

Contingent upon Punch List Completion

*Approved*

**Enforcement Officer Pay**

Increase to \$300/month

*Approved*

John Benzie has made repairs to Channing's large baseball field, with all labor being free. **Moved by Fleming, supported by Mulder, to reimburse John Benzie \$2741 for Channing ballpark maintenance.** *MOTION CARRIED*

**Moved by J. Roell, supported by Begarowicz, to re-appoint Luke Fleming as ex-officio to the Planning Commission for another three-year term.** *MOTION CARRIED*

**Moved by J. Roell, supported by Mulder, to re-appoint the following to another two-year term on the Board of Review: David Mindok, Rae Process, Joseph Whalen, and alternate Paul Rotter.** *MOTION CARRIED*

No comments were offered.

**Moved by Mulder, supported by Begarowicz, to appoint Luke Fleming as Deputy-Supervisor.** *MOTION CARRIED*

**Mulder called the meeting adjourned at 7:14 p.m.**

**Minutes Submitted By:**

**Date:**

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## **Channing Baseball Field Repairs**

### **Planning Comm. Term Renewal**

L. Fleming *Approved*

### **Board of Review Term Renewals**

Mindok, Process, Whalen, Rotter  
*Approved*

## **PUBLIC COMMENT**

None

## **BOARD PRIVILEGE**

Fleming appointed Deputy-Supervisor  
*Approved*

## **ADJOURNMENT**

7:14 p.m.